**CURRICULUM VITAE**

**Name : UZOMA VICTORY CHIMECHEFULAM**

**Contact Address : Plot 132 Peyi Usman Extension Bwari,FCT Abuja**

**Phone : 08117545438, 08131910779**

**Email : PRAISEVICTOR23@GMAIL.COM**

**ASPIRATIONS:** To become proficient in the fields of Finance and Business Administration in order to occupy a relevant position in any socio-economics environment and at the same time leave a credible reference record of performance in growth and development ,in any opportunity given to me to serve in a given stable and dynamic organization

**EDUCATIONAL QUALIFICATIONS:**

* **Higher National Diploma** (Upper Credit in Accounting)

Abia State Polytechnic Aba, Abia State.

2018 – 2020

* **National Diploma** (Upper Credit in Accounting)

Abia State Polytechnic Aba, Abia State.

2015-2017

* **West African Examination Certificate** (WAEC)

Five credits including English and Mathematics

Nunya Community Secondary School Isuikwato L.G.A.Abia State.

2008.- 2013

* **First School Leaving Certificate** (Credit Grade)

Umunwanwa Community Primary School 1

Umunwanwa, Umuahia South L.G.A., Abia State.

2003 – 2008

**COMPUTER LITERACY:**

**.** QuickBooks Accounting Software

**.** Tally Accounting Software

**.** Microsoft Excel

**.** Microsoft Word

**-** Google spreadsheet

**WORK HISTORY:**

* **Shade Joseph & Co Chartered Accountant** [ September 2024 till this day]

Tian Plaza Utako FCT Abuja

**Auditor**

**-** Audit field work

-Audit testing and Evaluations

-Audit report and Follow up

-Other functions assigned by my superior

* **Urban Shelter Infrastructure Limited** [Six Months Contract Service]March to August 2024

Shippers Plaza Wuse Zone 5 FCT Abuja

**Junior Accountant**

**RESPONSIBILTIES**

-Bank reconciliationof Clients Accounts

- Debtors Reconciliations

- Vouching of Payments for Purchasing Invoices.

-Vouching of Sales Invoices and Debtors Accounts.

-Other Duties Assigned by my Superiors.

- Preparation of Statutory Returns (VATS, WHT, NSITF PAYE/Remittance to appropriat agencies).

- Maintaining Adequate Fixed Asset Register.

* **Bauchi State University, Gadau Bauchi (2023/2024)**

**NYSC One Year Compulsory Scheme**

Served under staff and advances unity, Bursary Department.

**RESPONSIBILITIES**

* Receive and review loan applications from staff members
* Verify eligibility and creditworthiness
* Schedule and manage loan repayment
* Process advance payment
* Calculate interest on loan and advances
* Report on loans and advances activities.
* **Prime Lifting Nigeria Limited, Port-Harcourt (2014-2017)**

**Account officer**

**RESPONSIBILITIES:**

- Bank reconciliation of Clients Accounts.

- Debtors Reconciliations.

- Vouching of Payments for Purchasing Invoices.

- Vouching of Sales Invoices and Debtors Accounts.

- Other Duties Assigned by my Superiors.

- Preparation of Statutory Returns (VATS, WHT, NSITF PAYE/Remittance to appropriate agencies).

- Maintaining Adequate Fixed Asset Register

**SKILLS:**

**.** Cash Management

**.** Cost Accounting

**.** Interpersonal Skills

**.**Time Management

**.** Sales Reporting

**PERSONAL DATA**

**NAME: Uzoma Victory Chimechefulam**

**SEX : Male**

**PLACE OF BIRTH : Umunwanwa Umuahia Abia State**

**NATIONALITY : Nigerian**

**MARITAL STATUS : Single**

**HOBBIES :Travelling, Reading and Meeting with people**

**REFEREES :**

**- Mr. Alex Chinweoke Nwosu (ACA):**

**Chief Accountant,Prime Lifting Nigeria Limited.**

**Port Harcourt, Rivers State.**

**07066442527**

**- Mr. Idris Inusa :**

**NYSC Local Government Inspector,**

**ITAS/GadauL.G.A., Bauchi State.**

**08067911660**

**-The very Rev Peter Chikezie (FCA)**

**Finance Manager**

**Urban Shelter Infrastructure Limited**

**Shippers plaza Wuse Zone 5 FCT Abuja**

**08033666312**